



Transfer-Out Request Form

Students who are received an acceptance letter to transfer to another U.S. college/university must complete the following:

- Transfer-out Request Form
- Attach a copy of acceptance letter with the SEVIS school code for transfer

STUDENT INFORMATION:

Legal Name: _____
Surname/Family Given Names

CCC ID#: _____ Date of Birth (DOB): _____
Month / Day / Year

Email Address: _____

SEVIS ID: _____

TRANSFER INSTITUTION INFO:

Transfer Term & Year (ex. Fall 2017): _____ SEVIS Transfer Release date: _____

College/University name: _____ Major: _____

Are you traveling outside of the U.S. during the break before you attend the transfer college/university?

- No.
- Yes. If yes, you must contact your transfer college/university adviser to in order receive your I-20 before you travel.

By signing below, I am requesting my SEVIS ID number be transferred to the college/university listed above.

Student Signature

Date (Month/Day/Year)

OFFICE USE ONLY:

SEVIS School Code: _____

- Zero Balance
- In-Status
- Transfer Date: _____
- DSO Initials: _____