

2025-2026

DISTRICT STUDENT TRUSTEE

# Election Packet

Compiled and distributed by the Student Trustee Advisory Council

## PACKET CONTENT LIST

☐ Election Timeline

☐ DST Application

☐ Candidate Endorsement Form

☐ Candidate Expense Report

☐ Violation Report

# 2025-2026 DISTRICT STUDENT TRUSTEE ELECTION TIMELINE

## **CANDIDATE APPLICATION**

**Candidate Materials Available (12:00 PM) ..... Friday, February 28**

Candidate Information Meeting 11:00 AM- 12:00 PM

Tuesday, April 1, 2024

Candidate Information Meeting 3:15-4:15 PM

Wednesday, April 2, 2024

**Applications Due ([aloera@contracosta.edu](mailto:aloera@contracosta.edu), 1:00 PM) ..... FRIDAY, APRIL 4**

Candidate Eligibility Posted (Student Life-CCC Website by 6:00 PM) ..... MON., APRIL 7

## **PRIMARY ELECTION (If More than 3 Candidates)**

Primary Candidate Mandatory Orientation 12-1 PM..... TUESDAY, April 15

Primary Campaign Period Begins (immediately following mandatory orientation)..... TUESDAY April 15

Primary Candidates Debate 12:00-1:00

Thursday, April 24, 2025

Primary Debate Location: Fireside Hall @ CCC

**CCC PRIMARY ELECTION DATES: Monday, April 28 at 8:00 AM- Wednesday April 30, 2025 at 5:00 PM**

**\* Polls are open on April 28<sup>th</sup> at 8 AM and close on April 30<sup>th</sup> at 5 PM. VIRTUAL VOTING**

Expense Report Due ([aloera@contracosta.edu](mailto:aloera@contracosta.edu) at 1:00 PM)..... Thursday, May 1

Violation Report Deadline (Student Life Office – [aloera@contracosta.edu](mailto:aloera@contracosta.edu) 1:00 PM)..... Thursday, May 1

.....  
All Primary Campaign Publicity Removed (7:00 PM)

MON., May 5

Primary Election results announced and posted (Student Life- CCC website, 12:00 PM) ..... TUES., May 6

## **DISTRICTWIDE ELECTION**

*NOTE: If there are 3 or fewer candidates for the District Student Trustee, there will be no Primary Election, and Campaigning for the Districtwide Election may begin at 1:00 PM.*

Mandatory Candidate Orientation - 12-1 PM..... TUESDAY, APRIL 15

Districtwide Campaign Period Begins (5:00 PM)..... TUESDAY, APRIL 15

**Candidate Debates at CCC, DVC and LMC will be coordinated in conjunction with Associated Students at each campus on Thursday, April 24, 2025 12:00- 1:00 PM**

## **DISTRICTWIDE ELECTION**

**Wednesday May 7, 2025- Tuesday, May 8, 2025**

**\*Voting occurs on-line. Polls open on May 7 at 8:00 AM and close on May 8 at 5:00PM.**

Expense Report due ([aloera@contracosta.edu](mailto:aloera@contracosta.edu) 1:00 PM) ..... FRI., May 9

Violation Report Deadline (Student Life Office at [aloera@contracosta.edu](mailto:aloera@contracosta.edu) 1:00 PM) ..... FRI., May 9

All Campaign Publicity Removed (3:00 PM)

MON, May 12

Districtwide Election results announced and posted (Student Life and CCC website, 1:00 PM)..... Tuesday, May 13

## **NEW STUDENT TRUSTEE**

New Student Trustee Introduced at Governing Board Meeting (TBD)

New Student Trustee Begin Duties ..... June 1

# Contra Costa Community College District District Student Trustee Application

**Application materials are due to the Office of Student Life ([aloera@contracosta.edu](mailto:aloera@contracosta.edu)) by Friday, April 4, 2025 at 1:00 PM**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*Address                          City                      State                      Zip*

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

By signing below, I hereby affirm:

- I am **enrolled in and will maintain at least 5 units** at Contra Costa College
- I have and **will maintain a cumulative grade point average of at least 2.0**
- I am in **good standing with the District in terms of discipline.**
- I understand and **will uphold the role of the District Student Trustee**, as outlined in the Rules and Regulations of the Governing Board.
- I understand that failure to maintain the requirements of the District Student Trustee position will result in my removal from the position.

I understand that Student Life staff will verify the above qualifications as part of the application process. I hereby authorize release of my educational and disciplinary records to the Student Life Office as part of the verification process. In addition, I authorize the use of my responses to items 1 and 4 below for public informational purposes including, but not limited to, publication on the District Student Trustee election website.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date \_\_\_\_\_

The following items must be attached in order to complete your application for the District Student Trustee position. Failure to include any of the items listed below will result in disqualification.

- (1) A letter of intent outlining your qualifications and reasons for seeking office;
- (2) A resume;
- (3) Unofficial transcripts;
- (4) Written response to two standard questions developed by the Student Trustee Advisory Committee (see page two of application).

Copies of the Election Code are available at <http://www.4cd.edu/gb/policies-procedures/student/S3029.pdf> or upon request to the Student Life Office [aloera@contracosta.edu](mailto:aloera@contracosta.edu)

<b>Contra Costa Community College District</b> <b>District Student Trustee Application</b> <b>(Continued)</b>
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*You may attach additional sheet(s), if necessary. If possible, please type your responses.*

Please respond to both questions. You may attach additional sheet(s), if necessary.

1. How do you envision serving in the role of Student Trustee in representing three campuses but being hosted by one individual campus (in this case, Contra Costa College)? If there were a conflict of needs between individual campuses, how would you, in your role as Student Trustee, effectively address and resolve the conflict?
2. Give an example of a project or issue that was addressed by a club, committee, or group that you represented and/or led. Describe the goal, the number of people involved and affected, and the outcome.

## District Student Trustee Election Endorsement of CCCC Student Trustee Candidate Form

Please complete this form and submit it to the Student Life Office PRIOR to public endorsement announcement of candidate [aloera@contracosta.edu](mailto:aloera@contracosta.edu).

Please note that student clubs, organizations, associations, and individuals approving endorsements of a candidate may only make a number of candidate endorsements equal to the number of positions available.

Club/Organization/Self: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

If Club or Organization: Attendance of Club/Organization Members (**list first and last names** - use back of paper or attach additional sheet for more attendance. PRINT CLEARLY AND LEGIBLY):

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1. Motion: \_\_\_\_\_

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2. Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. # of Yes Votes: # of No Votes: \_\_\_\_\_

\_\_\_\_\_  
Club Secretary's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Club Advisor's Signature

\_\_\_\_\_  
Date

**If no Secretary's signature then the two Designated Officers' signatures (below) are needed.  
(Club Advisor's Signature is always required)**

\_\_\_\_\_  
Designated Officer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Designated Officer's Signature

\_\_\_\_\_  
Date

If individual: (please print your endorsement and sign at bottom of form.)

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Individual Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Life Designee: \_\_\_\_\_

Received Date: \_\_\_\_\_

Copies of the Election Code are available at <http://www.4cd.edu/gb/policies-procedures/student/S3029.pdf> or upon request in the Student Life Office [aloera@contracosta.edu](mailto:aloera@contracosta.edu)

# District Student Trustee Election EXPENSE REPORT

For PRIMARY ELECTION:  
For DISTRICTWIDE ELECTION:

*\* Please attach receipts to this form.*

## Candidate Information:

Name: \_\_\_\_\_

College: \_\_\_\_\_

Student ID: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone Number: \_\_\_\_\_

No.	Item	Date	Sub Total
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total:			

*NOTE: Attach additional sheets to detail expenses, if necessary.*

\_\_\_\_\_  
Signature of the Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the Student Life Designee

\_\_\_\_\_  
Date

Return to Student Life Office by **1:00 PM**, for  
**PRIMARY is Thursday May 4, 2025**  
at **1:00 PM**,  
**DISTRICTWIDE ELECTION Friday, May 9, 2025 at 1:00 PM**

For Official Use Only:

Date Rec'd: \_\_\_\_\_

Time Rec'd: \_\_\_\_\_

Rec'd by: \_\_\_\_\_

Copies of the Election Code are available at <http://www.4cd.edu/gb/policies-procedures/student/S3029.pdf> or upon request in the  
Student Life Office to [aloera@contracosta.edu](mailto:aloera@contracosta.edu)

# District Student Trustee Election VIOLATION REPORT

Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Semester most recently enrolled: \_\_\_\_\_ Campus: \_\_\_\_\_

**Only grievances submitted on this form and answering all questions will be considered.**

1. What is the specific nature of the grievance and who was involved?

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2. What specific CCCC Election Code section, rule, regulation, law, or student right do you allege has been violated?

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3. List all the facts that substantiate your claim.

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4. Is there any other information you wish to present at this time?

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5. Are there any documents you wish to have considered? If so, please attach a copy to this form and note specific sections being cited.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Received By

\_\_\_\_\_  
Received By Date

**Completed form should be turned in to the Student Life Office within 2 days of the violation and no later than**

Copies of the Election Code are available at <http://www.4cd.edu/gb/policies-procedures/student/S3029.pdf> or upon request in the Student Life Office at [aloera@contracosta.edu](mailto:aloera@contracosta.edu)