

## ARP/HEERF III 30-Day Emergency Grants to Students Public Reporting Requirements

The Certification and Agreements for the American Rescue Plan (ARP) funds provide that each institution applying for Higher Education Emergency Relief Fund (HEERF III) funds must promptly and timely provide a detailed accounting of the use and expenditure of the funds in such manner and with such frequency as the Secretary may require. Each HEERF participating institution must post the information listed below on the institution's primary website, as an initial report under the ARP. This report is associated with the approved information collection under OMB control number 1801-0005.

The Department encourages institutions to report as soon as possible, but no later than 30 days after the date the Department first obligated funds under HEERF I, II, or III to the institution for Emergency Financial Aid Grants to Students.

The following information must appear in a format and location that is easily accessible to the public. This information must also be updated no later than 10 days after the end of each calendar quarter (September 30, and December 31, March 31, June 30) thereafter, unless the Secretary specifies an alternative method of reporting:

(1) Contra Costa College acknowledges that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the ARP to provide Emergency Financial Aid Grants to Students.

(2) The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the ARP is \$5,420,650.

(3) The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA as of October 4, 2021, is  
\$1,906,930

(4) The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the ARP is 5,857.

(5) The total number of students who have received an Emergency Financial Aid Grant to students under the ARP is 1,704 as of October 4, 2021.

(6) The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the ARP are as follows:

a) District Office Institutional Research provides the institution with a report of all eligible students; these students are invited via email to apply for the funds.

b) Applications are reviewed by the Office of Financial Assistance and awarded based on exceptional need and on demonstrated need related to the campus closure due to coronavirus.

c) Awards are \$1,000 with the option for students to apply for additional funds.

7) The following instructions, directions, or guidance will be provided by the institution to students concerning the Emergency Financial Aid Grants:

a) Eligibility students with exceptional need will be emailed and invited to apply by submitting the COVID-19 Emergency Grant Application. Students with exceptional need will be given at least three weeks to apply before other eligible students are invited to apply.

b) Students will be advised that demand will exceed available funds, so not all eligible students will qualify to receive an emergency grant disbursement.

c) Students will be advised that review of their application will take 2-3 weeks processing time.