

February 1, 2021

Dr. Damon Bell
Interim President
Contra Costa College
2600 Mission Bell Drive
San Pablo, CA 94806

Dear Dr. Bell:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 13-15, 2021, reviewed the Institutional Self Evaluation Report (ISER) and evidentiary materials submitted by Contra Costa College. The Commission also considered the Peer Review Team Report (Team Report) prepared by the peer review team that conducted its site visit to the College October 5-8, 2020.

The purpose of this review was to determine whether the College continues to meet ACCJC's Eligibility Requirements, Commission Policies, and Accreditation Standards (hereinafter, the Standards). Upon consideration of the written information noted above, the Commission acted to **Issue Warning** and **require a Follow-Up Report due no later than October 1, 2021**, followed by a visit from a peer review team. The institution remains accredited during the warning period.

Compliance Requirements

The Commission also determined that the College must demonstrate compliance with the following Standards, as identified in the requirements below. This demonstration must be addressed in the required Follow-Up Report.

Standard III.A.5 (District Requirement 1): In order to meet the standard, the Commission requires that the District develop a process by which all classified employees are regularly and systematically evaluated.

Standard IV.C.3 (District Requirement 2): In order to meet the standard, the Commission requires the Governing Board should follow its Board policy related to the Chancellor's evaluation process.

Standard IV.C.7 (District Requirement 3): In order to meet the standard, the Commission requires the Governing Board act consistently with its adopted policies and bylaws, and regularly assesses these policies and bylaws.

Standard IV.C.11 (District Requirement 4): In order to meet the standard, the Commission requires the Governing Board uphold and adhere to their adopted code of ethics policy-BP 1010.

Standard IV.C.12 (District Requirement 5): In order to meet the standard, the Commission requires the Governing Board delegate full responsibility and authority to the Chancellor to implement and administer board policies without board interference and hold the Chancellor accountable for the operation of the District and colleges.

In accordance with federal regulations, compliance requirements must be addressed and the institution must demonstrate that it aligns with Standards within two years¹.

Recommendations for Improving Institutional Effectiveness

None.

Next Steps

The Peer Review Team Report provides details of the peer review team's findings. The guidance and recommendations contained in the Peer Review Team Report represent the best advice of the team at the time of the visit but may not describe all that is necessary for the college to come into compliance. A final copy of the Peer Review Team Report is attached.

The Commission requires that you disseminate the ISER, the Peer Review Team Report, and this letter to those who were signatories of the ISER and that you make these documents available to all campus constituencies and the public by placing copies on the College website. Please note that in response to public interest in accreditation, the Commission requires institutions to post current accreditation information on a Web page no more than one click from the institution's home page. In keeping with ACCJC policy, the Commission action will also be posted on the ACCJC website within 30 days of the date of the Commission's action.

On behalf of the Commission, we wish to express appreciation for the diligent work and thoughtful reflection that Contra Costa College undertook to prepare for this evaluation. These efforts confirm that peer review can serve well the multiple constituencies of higher education by both ensuring and encouraging institutional quality and effectiveness.

¹ For more information, refer to the Commission policy on "The Two-Year Rule and Extension for Good Cause" on the ACCJC website at <https://accjc.org/eligibility-requirements-standards-policies/>.

If you have any questions about this letter or the Commission's action, please feel free to contact Dr. Stephanie Droker or the vice president that has been assigned as liaison to your institution.

Sincerely,



Stephanie Droker, Ed.D.



Sonya Christian, Ed.D.

cc: Dr. Bryan Reece, Chancellor, Contra Costa Community College District
Dr. Mayra Padilla, Accreditation Liaison Officer

Enclosure