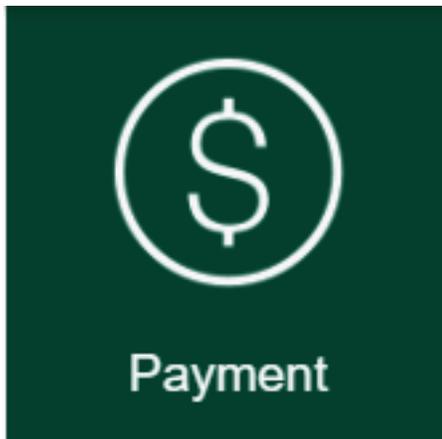# CONTRA COSTA COLLEGE

How Do I Make a Partial Payment Online?

- Go to **www.contracosta.edu**
- Click on **InSite**
- **Log in** to your InSite account
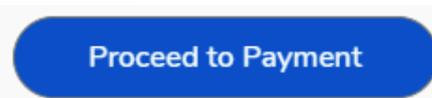- Click on the Payment Tile

Payment

- Click on **Make a Payment**
- Check the box for the term you are making a payment for
- Edit the total payment amount box, change the full amount to the partial amount.

Fall 2020

Select	Item	Payment Group	Date Due
☑	Student Accounts Receivable	EGEN	9/10/2020

- **Select a payment method from the drop down list**

Total Payment : ▮▮▮▮   Choose a Payment Method ▾

- **Click Proceed to Payment**   **Proceed to Payment**

- **Review the payment amount and select Pay Now to be directed to the secured PayPal site.**
- **Enter your card number, expiration date, and CSC.**

To pay fees with a check please mail to the Cashiers office :
Contra Costa College
Attention: Cashier's Office
2600 Mission Bell Drive
San Pablo, CA. 94806