# College Instruction Committee Minutes Contra Costa College 2600 Mission Bell Drive, San Pablo, California 94806

Monday, April 24, 2017 2:15 pm - 4:00 pm Location: CTC 131

#### Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Rick Ramos, Dionne Perez (sub for Robert Webster), Irena Stefanova, Laura Salas, Mark Wong,

and Katie Krolikowski.

Members absent: Robert Webster, Andrea Phillips, and Paul DeBolt.

Resource Team in attendance were: Karen Ruskowski (Curriculum Specialist).

Guests in attendance were: Bobby Sturgeon and Beth Goehring.

#### CONSENT AGENDA ACTION ITEMS

### April 24, 2017 Agenda

**ACTION:** Irena motioned to approve the consent agenda action items with the removal of the DE proposals; Bobby seconded;

Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

## April 10, 2017 Minutes

#### **AUSER-111 Automotive Brakes**

Non-Substantial: Update SLO's and Textbook

## **AUSER-117 Automotive Drive Trains**

Non-Substantial: Update textbook, SLO's

## **AUSER-113 Automotive Suspension and Steering**

Non-Substantial: Update SLO's and Textbook

#### **AUSER-115 Engine Service and Repair**

Non-Substantial: Update SLO's and Textbook

## **AUSER-203 Automotive Engine Performance**

Non-Substantial: Update SLO's and Textbook

#### **AUSER-238 Automotive Heating and Air Conditioning**

Non-Substantial: Update textbook, SLO's

#### Associate in Arts in Studio Arts for Transfer (A.A.-T)

**Non-Substantial**: This new degree was approved by CIC on 3/27/17, but the following courses: ART-141, 133, 159 and 136 need to be removed from the selection of elective courses in List B, as articulation agreements for these courses could not be found. This change does not alter the units for the major.

#### SPCH-121 Critical Thinking & Persuasion

#### **NEW Distance Education**

**ACTION:** Removed from agenda

#### SPCH-121I Critical Thinking & Persuasion (IGETC)

## **NEW Distance Education**

ACTION: Removed from agenda

## MEDIC-150 Medical Terminology I

#### **NEW Distance Education**

ACTION: Removed from agenda

#### DRAMA-125 Acting on Camera

#### **NEW Distance Education**

**ACTION:** Removed from agenda

#### HHS-115 Personal Development for Life and Work

## **NEW Distance Education**

ACTION: Removed from agenda

# ART-132 Digital Art: Beginning I

# NEW Distance Education

**ACTION:** Removed from agenda

# ECHD-120 Introduction to Principles & Practices of Early Childhood Education

## **NEW Distance Education**

ACTION: Removed from agenda

## NON-CONSENT AGENDA ACTION ITEMS

#### **NURS-209 Advanced Placement Transition Course**

**Reactivate Course:** This course was deleted over 5 years ago as there were so few advanced placement students admitted to the nursing program. It is now needed again, as the nursing program anticipates accepting a cohort of advanced placement students in the Fall of 2017.

**Discipline:** Nursing **Units:** 1 **Hours:** 18 lecture **Grading Policy:** Pass/No Pass

**ACTION:** Irena motioned to table for lack of representation; Bobby seconded; Rick, Irena, Bobby, and Mark were all in favor; no abstentions.

(This course was on 4/10 agenda, but was tabled for missing CB codes)

## PHILO-220 Comparative Religion

#### PHILO-141 Introduction to Philosophy of Religion

**Non-Substantial:** Course number changed from 220 to 141, Title, Description, objectives, content, SLOs, assignments, add advisory ENGL-142B, submit for TMC/C-ID.

**ACTION:** Irena motioned to table for no representation; Bobby seconded; Rick, Irena, Bobby, and Mark were all in favor; no abstentions.

(This course was on 4/10 agenda, but was tabled for further discussion about course # change)

## MEDIA-152 Introduction to Digital Film Production

**Content Review with Non-Substantial:** Description update, reduce lecture hours, and lab hours, and update content/objectives to better align with C-ID. Requesting approval for C-ID FTVE 150. Added Film Production as a discipline, updated SLOs and outside assignments. **Hours:** 36 lecture/54 lab

(This course was on 4/10 agenda, but was tabled for non-representation)

**ACTION:** Irena motioned to table; Mark seconded; Rick, Irena, Bobby, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with Methods of Evaluation

#### ART-810N Drawing for the Older Adult

**Content Review with Non-Substantial:** Description, Content, SLO, MOE, MOI, Textbook, correct to not program applicable. (*This course was on 4/10 agenda, but was tabled for non-representation*)

**Hours:** 9-18 lecture/27-36 lab

ACTION: Irena motioned to table; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with SLO.

### MEDIA-153 Intermediate Digital Film Production

Content Review with Non-Substantial: Description update, reduce lecture hours and add lab hours; and update content/objectives to better align with MEDIA 152. Added Film Studies as a discipline, updated SLOs and outside assignments.

Hours: 36 lecture/54 lab

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Irena motioned to table; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

NOTE: CIC concerned with SLO and Methods of Evaluation.

#### **AUSER-123 Introduction to Auto Collision Repair Technology**

Content Review Non-Substantial: Description, SLOs, MOE, update textbook

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie motioned to approve; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

### AUSER-207 Hybrid Electric Vehicles Diagnostics and Repairs

Content Review Non-Substantial: Update SLO's, methods of instruction, out of class assignments

**ACTION:** Katie motioned to approve; Laura seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

#### BIOSC-873N Basic Concepts for Biotechnology Lab

**New Course:** This is one of two courses in a NON-CREDIT sequence that can lead into the biotechnology credit pathways at CCC.

**Discipline:** Biology/Biotechnology **Hours:** 18-36 lecture

ACTION: Irena motioned to approve; Katie seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

#### **Certificate of Achievement: EMED: Paramedic Studies**

**New Certificate:** Our EMT program is the perfect bridge to this program and we have new faculty, classroom space and equipment supported by California strong workforce funding and numerous grants to support this program. **Unit Value:** 36-41 **ACTION:** Dionne motioned to approve; Katie seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions. **NOTE:** This is a building block to an AS-T and is modeled after San Francisco City College's program.

## ESL-183 Writing I

Content Review with Non-Substantial: Update SLOs, textbook, and out of class assignments

(This course was on 4/10 agenda, but was tabled for non-representation)

**ACTION:** Katie to table; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

**NOTE:** Text needs updating. Will go on consent agenda next meeting.

#### ESL-186 Writing II

Content Review with Non-Substantial: Update SLOs, textbook, and out of class assignments

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie motioned to table; Dionne seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

#### Fitness Leadership

**New Non-Credit Certificate:** This non-credit program certificate provides students an opportunity to learn the basic skills necessary to be a fitness leader for a variety of fitness program types. **Hours Value:** 108

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie motioned to approve; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

## **HED-880N Spinal Fitness**

New Course: Part of new non-credit program certificate in Heath/Safety for older adults

(This course was on 4/10 agenda, but was tabled for non-representation)

Discipline: PE/KINES/HED/Athletic Training/T5§53412(f)(h) Hours: 5 lecture/22-103 lab

ACTION: Mark motioned to approve; Laura seconded; Rick, Robert, Andrea, Paul, Irena, Laura, Mark, Randy and Katie were

all in favor; no abstentions.

#### **HED-886N Balance and Mobility**

**New Course:** This is a new Health and Safety non-credit course that focuses on helping older adults gain and maintain their balance and mobility.

**Discipline:** PE/KINES/HED/Athletic Training/ T5§53412(f)(h) **Hours:** 5 lecture/22-103 lab

**ACTION:** Katie motioned to approve; Laura seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

#### **HED-887N Arthritis Foundation Exercise Program**

**New Course:** This is a new non-credit course designed to meet the needs of older adults suffering from arthritis.

**Discipline:** PE/KINES/HED/Athletic Training/T5§53412(f)(h) **Hours:** 5 lecture/22-103 lab

**ACTION:** Katie motioned to approve; Irena seconded; Rick, Dionne, Irena, Laura, and Katie were all in favor; no abstentions.

### KINES-888N Fitness Leadership 1

**New Course:** This new non-credit fitness leadership course is part of a new non-credit program certificate.

(This course was on 4/10 agenda, but was tabled for non-representation)

**Discipline:** PE/KINES/DANCE **Hours:** 18 lecture/36 lab

**ACTION:** Irena to approve; Katie seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

## **KINES-889N Fitness Leadership 2**

**New Course:** This non-credit course is the second level of fitness leadership development and is part of the new non-credit certificate in fitness leadership.

(This course was motioned to add to 4/10 agenda, but was then tabled for non-representation)

**Discipline:** PE/KINES/DANCE **Hours:** 18 lecture/36 lab

**ACTION:** Katie motioned to approve; Irena seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

#### **Kinesiology Transfer Degree (AA-T)**

**Non-Substantial:** Update and expand the options of physical education activity courses available to students completing the degree. **Unit Value:** 21-23

(This course was on 4/10 agenda, but was tabled for non-representation)

**ACTION:** Katie motioned to approve; Laura seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

#### PHILO-140 History of Ancient Philosophy

**New Course:** This course can earn General Education credits in the Arts & Humanities and/or credit toward the transfer degree in Philosophy.

(This course was on 4/10 agenda, but was tabled for non-representation)

**Discipline:** Philosophy **Units:** 3 **Hours:** 54 lecture **Grading Policy:** Student Choice

**ACTION:** Irena motioned to table for no representation; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

### PHILO-150 History of Modern Philosophy

**New Course:** This course can earn General Education credits in the Arts & Humanities and/or credit toward the transfer degree in Philosophy.

(This course was on 4/10 agenda, but was tabled for non-representation)

**Discipline:** Philosophy Units: 3 Hours: 54 lecture Grading Policy: Student Choice

**ACTION:** Irena motioned to table for no representation; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

## **Public Health Science Transfer Degree (AS.-T)**

New Transfer Degree: Public Health Science is a new AST developed by the C-ID program. Unit Value: 32-33

(This course was on 4/10 agenda, but was tabled for non-representation)

ACTION: Katie motioned to approve; Mark seconded; Rick, Irena, Laura, Mark, and Katie were all in favor; no abstentions.

**NOTE:** Needs to be assigned to the HED department. (Only PE/KINES are choices in drop-down window.)

#### **Discussion Items**

Should the committee add a May 22 meeting to the CIC schedule? Yes, there will be a meeting on May 22.

**Presentations from the public** There were no presentations from the public.

**Adjournment** – Meeting adjourned at 4 p.m. Next meeting will be May 8 in CTC 131.

Respectfully submitted, Lynette Kral

### **College Instruction Committee Minutes**

Monday, April 23, 2018 Contra Costa College CTC-131 2600 Mission Bell Drive, San Pablo, California 94806

## **CALL TO ORDER with Introduction of Guests**

Members in attendance were: Mark Wong (Chair), Laura Salas (LAVA), Robert Webster (SS), and Irena Stefanova (LA).

Members absent: Randy Watkins (NSAS/SLO Coordinator), and Katie Krolikowski (NSAS).

Resource Team in attendance were: Tish Young (Senior Dean of Instruction) and Karen Ruskowski (Curriculum

Specialist).

Guests in attendance were: Ben Jahn, Jessica Le, and Agustin Palacios.

#### **CONSENT AGENDA ACTION ITEMS**

April 23, 2018 Agenda

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#### **ART-117 Appreciation of Art & Architecture**

Non-Substantial: Content Review with no changes

**ACTION:** Irena motioned to approve the consent agenda action items; Laura seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### NON-CONSENT AGENDA ACTION ITEMS

### LARAZ-130 Contemporary Chicano/Latino Literature

**Non-Substantial Change:** Content review. Update objectives, textbook. Discipline changes: Add Interdisciplinary Studies and Chicano Studies

(Tabled from 3/12 agenda for non-representation)

**ACTION:** Robert motioned to approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## **LARAZ-125 Latin American History**

**Non-Substantial Change:** Content review. Update description, Objectives, SLOs, Textbook, Lecture content. Discipline changes: Remove Social Science/Sociology and Add Chicano Studies

(Tabled from 3/12 agenda for non-representation)

ACTION: Robert motioned to approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **MEDIC-225 Medical Practice Management & EHRs**

**Non-Substantial Changes** – Add distance education, update lab content, SLOs, out of class assignments, textbook, correct to not transferrable (from CSU transfer), remove pre-requisite of BOT 200, and add advisory: Keyboarding skills. NOTE: Remove prerequisite challenge policy from catalog.

**ACTION:** Robert motioned to approve; Laura seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

### **ENGL-875N Supervised Tutoring**

Non-Substantial change: Content review. Remove Math from disciplines, update SLOs.

ACTION: Robert motioned to approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

### **BIOSC-300 Field Studies**

**Substantial Change:** Change TOP code from Biology, general to 043000 - Biotechnology and Biomedical Technology (*Tabled from 3/12 agenda to consider templates for all 300 field studies courses. Tabled from 4/9 agenda due to lack of time*) Units, hours, assignments, SLOs need to be revisited.

**ACTION:** After twenty minutes of discussion, Robert motioned to table action due to foreseen technical difficulties at the state-level; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## Administration of Justice: Law Enforcement - A.S. Degree

**Non-Substantial Change:** Revision of the degree to include courses that support the guided pathway project at CCC **ACTION:** Robert motioned to table for lack of representation; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### CHIN-100A Language & Culture of China

**New Topic Offering:** 3-week Summer 2018 Study Abroad in China focused on cultural enrichment and acquiring practical and survival conversation skills in Mandarin for beginners.

**ACTION:** Robert motioned to approve; Laura seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **BOT-224 – Microsoft Excel for Business**

Substantial Changes: SAM code, Assignment hours, Distance Education form

**ACTION:** Robert motioned to table for lack of representation; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **HHS-225 Ethics for Human Service Professionals**

**Substantial change:** Content review. Top code alignment (from: 1201.00 to 210400), SLOs, Assignment, textbook.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

### **HHS-226 Introduction to Counseling Skills**

Substantial change: Content review. Top code alignment (from: 1201.00 to 210400), SLOs, Assignment, textbook.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## Liberal Arts: Science, Technology, Engineering & Math (STEM) - Certificate of Achievement

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## Liberal Arts: Arts & Humanities - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## Liberal Arts: Social & Behavioral Sciences - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

## Liberal Arts: Communication in the English Language - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Robert motioned to table for lack of time; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **DISCUSSION ITEMS**

The college president is offering to give release time for a faculty to chair a subgroup of the SLO Committee that would address SLO and curriculum needs.

The district is going out for a new, more integrated CMS (Curriculum Management Software) platform.

PRESENTATIONS FROM THE PUBLIC - There were no presentations from the public or CIC announcements.

ADJOURNMENT – The meeting adjourned at 4:00 p.m. The next meeting will be May 14 in CTC-131.

Respectfully submitted by,

Lynette Kral

Academic Senate Office

## **College Instruction Committee Minutes**

Monday, May 14, 2018 Contra Costa College CTC-131 2600 Mission Bell Drive, San Pablo, California 94806

## **CALL TO ORDER with Introduction of Guests**

Members in attendance were: Mark Wong (Chair), Laura Salas (LAVA), Robert Webster (SS), Katie Krolikowski (NSAS), and Irena Stefanova (LA).

Members absent: Randy Watkins (NSAS/SLO Coordinator).

Resource Team in attendance were: Tish Young (Senior Dean of Instruction) and Karen Ruskowski (Curriculum

Specialist).

Guests in attendance were: Wayne Organ, Joe DeTorres, Michael Kilivris, Francis Reyes, Aminta Mickles, and Agustin

Palacios.

## **CONSENT AGENDA ACTION ITEMS**

May 14, 2018 Agenda

April 23, 2018 Minutes

**ACTION:** Bob motioned to approve the minutes; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

**ENGL-250B Introduction to Shakespeare B** 

Course Deletion: No longer taught

**ENGL-001B Composition and Reading: Literature** 

Course Deletion: No longer taught.

BIOSC-148 General Microbiology Course Deletion: Low enrollment.

**ART-246 Ceramics: Intermediate II** 

**Course Deletion:** Department changing from four modules down to two modules to better align with pathways.

**ART-259 Digital Photography: Intermediate II** 

Course Deletion: Department changing from four modules down to two modules to better align with pathways

**ART-141 Sculpture: Beginning II** 

Course Deletion: Department changing from four modules down to two modules to better align with pathways

**ART-241 Sculpture: Intermediate II** 

Course Deletion: Department changing from four modules down to two modules to better align with pathways

**ENGL-102 Writing Skills Laboratory** 

**Distance Education** 

**ART-220 Figure Drawing 2** 

**Non-Substantial Change:** Change course number to **ART-222.** (This new course was approved by CIC 3/12/18, but with a course number that had been previously assigned.)

**ACTION:** Bob motioned to approve the consent agenda action items; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

#### NON-CONSENT AGENDA ACTION ITEMS

#### **BIOSC-300 Field Studies**

**Substantial Change:** Change TOP code from Biology, general to 043000 - Biotechnology and Biomedical Technology (*Tabled from 3/12 agenda to consider templates for all 300 field studies courses. Tabled from 4/9 agenda due to lack of time*) Units, hours, assignments, SLOs need to be revisited.

**ACTION:** Laura motioned to approve the TOP Code change pending the 300 shell being fixed which will be addressed over the summer; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

Administration of Justice: Law Enforcement - A.S. Degree

**Non-Substantial Change:** Revision of the degree to include courses that support the guided pathway project at CCC *This proposal has been tabled since 4/9 for lack of presentation.* 

ACTION: Bob motioned to table for lack of representation; Katie seconded; Mark, Laura, Robert, Katie, and Irena were

all in favor; no abstentions.

### **BOT-224 – Microsoft Excel for Business**

Substantial Changes: SAM code, Assignment hours, Distance Education form

**ACTION:** Bob motioned to approve; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

#### **HHS-225 Ethics for Human Service Professionals**

Substantial change: Content review. Top code alignment (from: 1201.00 to 210400), SLOs, Assignment, textbook.

**ACTION:** Bob motioned to bundle 219, 225, 226 and approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **HHS-226 Introduction to Counseling Skills**

Substantial change: Content review. Top code alignment (from: 1201.00 to 210400), SLOs, Assignment, textbook.

**ACTION:** Bob motioned to bundle 219, 225, 226 and approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

#### **HHS-219 Introduction to Human Services**

**Substantial Change:** Content Review. Top code alignment (from: 1201.00 to 210400), SAM code to C (from D), update assignments, textbook, and SLOs.

**ACTION:** Bob motioned to bundle 219, 225, 226 and approve; Irena seconded; Mark, Laura, Robert, and Irena were all in favor; no abstentions.

### Liberal Arts: Science, Technology, Engineering & Math (STEM) - Certificate of Achievement

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Katie motioned to approve with removal of BIOSC 148; Bob seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

## Liberal Arts: Arts & Humanities - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Katie motioned to approve with addition of MUSIC 131; Bob seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

## Liberal Arts: Social & Behavioral Sciences - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Katie motioned to approve with addition of LARAZ 131; Bob seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

## Liberal Arts: Communication in the English Language - A.A. Degree

**Non-Substantial Change:** Removing "depth" requirement of minimum two courses from single discipline. Add new courses and Remove deactivated courses.

**ACTION:** Katie motioned to approve; Bob seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

#### **Biotechnology Technician – Certificate of Achievement**

**Non-Substantial Change:** Remove BIOSC-148. Add BIOSC-188 as a choice in 2 Unit area. Remove BUS-125, BOT-248, BUS-109. Update PLOs. TOP Code is 0430.00.

**ACTION:** Bob motioned to approve; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

## Biotechnology - A.S. Degree

**Non-Substantial Change:** Update description, PLOs. Move BIOSC-172L to core. Remove ENGL-001A, BIOSC-148, BUS-125, BOT-248, BUS-109. Add BIOSC-188 as a choice.

**ACTION:** Bob motioned to approve; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions. Proposal will be sent back to Katie to map the outcomes and attach the course outlines.

## **Business Administration – Transfer Degree (A.S.-T)**

Non-Substantial Change: Add MATH-180 (4-unit) & MATH-190 (5-unit) as options in List A. Increase total major units

from 28 units, to 28-30 units.

**ACTION:** Bob motioned to approve; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

## Business Administration - A.S. Degree

**Non-Substantial Change:** Replace BUS-240 with MATH-164. Replace MATH-170 with MATH-180. Increase total major units from 29 units to 30 units. Update PLOs. Adding MATH 190 as an option to 171 and 180.

**ACTION:** Bob motioned to approve; Katie seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions.

#### **HUMAN-180 Understanding Love**

**Non-Substantial change:** Content review. Update course description, Objectives, SLOs, MOE, MOI, assignments, textbook, add Advisory ENGL-142B, Request UC/IGETC area C.

**ACTION:** Bob motioned to approve; Laura seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

## MUSIC-114 Pop, Rock and Jazz: Their Cultural Origins

Non-Substantial change: Content review. Update SLOs, MOI, Assignments, textbook.

**ACTION:** Bob motioned to approve; Irena seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions

Social Justice: Latino and Chicano Studies – Transfer degree (A.A.-T)

New Transfer Degree: 18-19 units

**ACTION:** Bob motioned to approve; Irena seconded; Mark, Laura, Robert, Katie, and Irena were all in favor; no abstentions. Mark will help Agustin map the outcomes.

## **DISCUSSION ITEMS**

There were no discussion items.

PRESENTATIONS FROM THE PUBLIC - There were no presentations from the public or CIC announcements.

ADJOURNMENT - The meeting adjourned at 4:00 p.m. The next meeting will be August 27 location TBA.

Respectfully submitted by,

Lynette Kral

Academic Senate Office