



Contra Costa College: HBCU SPRING 2020 TOUR

Application due in SAB 227 no later than 5pm November 26, 2019

Thank you for your interest in applying for the HBCU Tour March 29 – April 3, 2020.

Contra Costa College students will be selected to attend the HBCU tour, led by Educational Student Tours. Interested students **MUST APPLY** and meet minimum eligibility criteria. A HBCU review committee of faculty, staff, and administrators will make final selections based on strength and quality of application. Students who are not selected will be placed on a waitlist.

This tour includes students from Contra Costa College (CCC), Diablo Valley College (DVC), Los Medanos (LMC), and other CA community colleges.

About the Trip:

- Students will depart Oakland International Airport to Hartfield Jackson Atlanta International Airport on Sunday, March 29 and return Friday April 3, 2020. Students are responsible for their own transportation to and from Oakland Airport.
- Students from CCC will be accompanied by Andrea S. Phillips, MA/MS, Transfer Counselor/Coordinator & another designated individual. Each college will have a chaperon attending.
- Students will travel via airplane and chartered tour buses to colleges and historic sites. Colleges included on tour are: Clark- Atlanta, Morehouse, Spelman, Fort Valley State University, Florida A &M, Southern, Dillard, and Xavier Universities. Students will also visit the MLK JR Center, the National Center for Civil and Human Rights, and Whitney Plantation
- Students will share a hotel room, 3 students per room, and each student will have his/her own bed. Depending on the gender breakdown of CCC students selected to attend, CCC students may also have a roommate from another college.
- A mandatory pre-departure orientation meeting with the tour directors will be scheduled prior to the trip (date to be determined). All participants must attend. Students will be required to sign an excursion waiver form, consent/release form, and medical consent form, and provide copies of their official CA or PASSPORT identification (for airline ticketing purposes). The CCC chaperon and tour directors will receive copies of this information.
- A mandatory Parent/Guardian/ Student and CCC Chaperon meeting will be scheduled.
- Students must complete a pre-trip survey and a post-trip survey.

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The Application Process:

The HBCU Tour Committee will review applications and select participants. Depending on the number and quality of applications received, applicants may be required to participate in an interview. Please reserve either the week of Dec16 – 19 or January 6 – Jan 10, 2020 for potential interviews with the HBCU selection committee.

Minimum Eligibility criteria include:

- Completed 12 or more transferable units by Summer 2019 (*students with more transfer units will have higher priority*);
- Enrolled in/completion of English 1A or a transferable Math
- 2.5 CUMULATIVE TRANSFERABLE GPA or higher at the time of application & maintained through final Fall semester 2019 grades. (*students with higher GPAs will have higher priority*);
- Enrolled in at least 9 TRANSFERABLE units from Contra Costa College for **Fall 2019 & Spring 2020**;
- Be in Good academic and disciplinary standing at Contra Costa College;
- Show genuine interest in attending a HBCU through written portion of Personal Statement Essay (500 – 750 words);
- 1 Letter of Recommendation from a CCC faculty in your MAJOR of STUDY;
- MUST attend at least 1 GET ON THE BUS – local campus tours during Fall 2017
 - Friday, September 27th – Sacramento State
 - Friday, October 4th – UC Santa Cruz
 - Friday, November 1st - Mills College (Women and gender binary students)
 - Friday November 22nd - Stanford (Tentative)
 - Friday, December 6th – Samuel Merritt (Nursing students only)

APPLICATION & SELECTION TIMELINE

Sept 3, 2019: Applications will be available to students.

November 26, 2019 (no later than 5pm): Completed Applications must be submitted to Andrea Phillips, Counselor/Transfer Coordinator, in the Student and Administration Building Room 227 (SAB-227).

Week of Dec 16, 2020: - Email notification for applicant interviews (location & time TBA).

Week of January 6, 2020: Applicant interviews

Week of January 13, 2020 – Final notification emails sent to students selected to participate.

January 27, 2020 (First week of school): Deadline to confirm participation, complete pre-trip survey and sign financial agreement. (TBA)

February 13, 2020 (no later than 2pm): Deadline to cancel participation must be submitted in writing/typed to Andrea Phillips, Counselor/Transfer Coordinator, in the Student and Administration Building Room 227.

Pre - Departure MANDATORY Orientation (EST Tour Company): TBA

Pre - Departure MANDATORY Family Orientation: TBA

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Selected Participant Responsibilities:

- **Pre & Post Tour Surveys**
- **HBCU CARAVAN COLLEGE FAIR assistance**
- **Spring 2020 HBCU TOUR visual/ oral presentation to Contra Costa College staff, faculty, administration, students. (More info TBA)**
- **Weekly planning meeting Participants and Ms. Phillips (determined by students participating – beginning week of 2/3/2020)**

College Costs:

- The cost of the tour is **\$1900** and will be paid for by CCC Student Equity funds, Foundation and Private organizations.

Since this trip is paid with college funds, students, who are selected, **MUST** sign a financial agreement as a condition of participating. Any cancellations must be submitted in writing to Andrea Phillips, Counselor/Transfer Coordinator, no later than Monday, February 3, 2020 (2pm). **If you do not cancel by the deadline or miss your flight, you will be responsible for the full cost of \$1900. A hold will be placed on your account for the full amount and you will not be able to register for classes, order transcripts, etc., until the cost has been repaid.**

Out of pocket Student Costs:

- Transportation to and from the Oakland Airport
- \$20 tip for the HBCU Tour Bus Driver (due Monday March 9, 2020)
- Recommended to pack light meal for March 29, 2020 air departure
- Spending money for souvenirs or snacks you purchase.
- In addition, *any charges for room service, toll calls, mini-bar/fridge, movies, Wi-Fi, etc., at the hotel will be the responsibility of students registered in the room.*

If you have further questions, email Andrea S. Phillips MA, MS @ aphillips@contracosta.edu.



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Application Check List — Please submit this sheet with your completed application.

If you have further questions, please contact Andrea S. Phillips MA/MS @ aphillips@contracosta.edu

Name _____ Date submitted _____

CCC ID# _____ Phone _____

Email _____

All Unofficial transcripts – must include grades through Summer 2019. However, FALL 2019 grades will be reviewed for 2.5 GPA

Completed HBCU TOUR Application

CSU or IGETC form with courses completed in designated sections

Calculated **transferable** GPA (calculations include only **transferable units**) Use <http://www.ohlone.edu/org/transfer/gpacalculator.html>, PRINT form and Attach to Application Packet

- ☐ Typed Personal Statement (500 –750 words)
- ☐ 1 letter of recommendation from CCC faculty in your Major of Study
- ☐ Typed ideas towards a HBCU TOUR presentation for Black Graduation & the College Campus

By signing below, I attest that I have completed all required items in the checklist above. Failure to have all items completed could impact my application for further review.

Signature

Date



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HBCU Tour Application

Please write responses on application. Answer all questions completely.

| | | | | | | | | | | |
|---|---|-------------------------|-----------------|-------------|-------------|---------------------|-------------------------|-----------------------|--------------------|-------------|
| Name: | CCC Student ID Number: | | | | | | | | | |
| Date of Birth: | Emergency contact name & phone: | | | | | | | | | |
| Address: | Cell Phone: Home Phone: | | | | | | | | | |
| Special Program Affiliation (circle all that apply): <table border="0"> <tr> <td>Athletics</td> <td>CalWORKs</td> <td>DSPS</td> </tr> <tr> <td>EOPS</td> <td>Foster Youth</td> <td>Per Ankh Academy</td> </tr> <tr> <td>Puente Program</td> <td>FYE/Promise</td> <td>Vets</td> </tr> </table> | | Athletics | CalWORKs | DSPS | EOPS | Foster Youth | Per Ankh Academy | Puente Program | FYE/Promise | Vets |
| Athletics | CalWORKs | DSPS | | | | | | | | |
| EOPS | Foster Youth | Per Ankh Academy | | | | | | | | |
| Puente Program | FYE/Promise | Vets | | | | | | | | |
| Number of CSU/UC Transferrable Units Completed (end of Summer 2019): Number of Transferable units enrolled Fall 2019: | Transferrable GPA (as of July 29, 2019): | | | | | | | | | |
| Potential MAJOR for your BA/BS Degree: | Do you plan to complete an Associate's Degree for Transfer? Yes No If yes, indicate which one: | | | | | | | | | |
| Which semester do you intend to transfer? | Have you applied to transfer? YES NO | | | | | | | | | |
| Identify all HBCUs you are interested in attending: | | | | | | | | | | |
| 1. Students who are selected to participate in the tour must be in good academic and disciplinary standing at Contra Costa College. Do you give the HBCU Committee permission to verify your academic standing? Yes No Do you give the HBCU Committee permission to verify your disciplinary standing? Yes No | | | | | | | | | | |

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2. The dates of the HBCU Tour are Sunday, March 29 through Friday April 3, 2020 (times to be determined). If selected to attend, you will need to provide transportation for yourself to the Oakland Airport by the required meeting time and from the Oakland Airport to home when you return, at your own expense.

Do you agree to do so?

Yes No

3. During tour, you will be expected to be a representative of Contra Costa College, conduct yourself appropriately, remain with the tour group the entire time, and participate in all components of the program.

Do you agree to do so?

Yes No

4. During the tour, you are expected to adhere to the CCC Student Code of Conduct, as well as the Educational Student Tours (EST) Code of Conduct. EST will host a PRE TRIP ORIENTATION that is mandatory to attend. (TBA).

Do you agree to adhere to CCC/ EST Code of Conduct and attend the MANDATORY Orientation?

Yes No

5. The cost of the tour is being paid for by Student Equity monies, which are state taxpayer funds. Students who are selected to attend **MUST** sign a financial agreement as a condition of participating. If you are selected to attend and are subsequently not able to do so, you must notify Andrea Phillips, Counselor/Transfer Coordinator by February 10, 2020 (2pm), to cancel participation of the trip. If you do not cancel by the deadline or miss the flight, you will be responsible for the entire cost of \$1900. *If you do not cancel by the deadline, you will be responsible for the full cost of \$1900. A hold will be placed on your account for the full amount and you will not be able to register for classes, order transcripts, etc., until the cost has been repaid.*

Do you agree to provide notification of cancellation by the deadline or be responsible for the \$1900 cost of the trip?

Yes No



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Personal Statement Essay (500 – 750 words)

(Must be typed on a separate sheet and include the following on the top left corner)

First, Last name:

CCC Student #:

Email address:

Contact phone #:

Prior to the Civil War, higher education opportunities were virtually nonexistent for nearly all black Americans. In the years following the war, more colleges sprang up to meet the educational needs of the newly freed black population. Congress defines a historically black college or university (HBCU) as a school “established prior to 1964, whose principal mission was, and is, the education of black Americans.” Although these schools were established to serve black students, HBCUs have long enrolled students of all races and ethnicities – a trend that has become more prevalent over the years. The percentage of HBCU students who were either white, Hispanic, Asian or Pacific Islander, or Native American was 17% in 2015, up from 13% in 1980. Hispanic students, in particular, have seen their overall shares grow on HBCU campuses, increasing from 1.6% in 1980 to 4.6% in 2015. (*Pew Research Center*)

500 words minimum – 750 words maximum

For this Personal Statement Essay, please answer the following:

Why are you considering an HBCU as your transfer school? How will attending a HBCU assist you in your educational, personal, and career goals? What do you want to gain from a HBCU education/experience and how will it help you make an impact in your local/ or global community?