

Contra Costa College: HBCU SPRING 2018 TOUR

Application PACKET due Thursday November 29, 2018 @ 5pm - SAB 227

Thank you for your interest in applying for the HBCU Tour *March 31– April 5, 2019*.

Twelve (12) Contra Costa students will be selected to attend the HBCU tour, led by Educational Student Tours. Interested students **MUST APPLY** and meet minimum eligibility criteria. A HBCU review committee of faculty, staff, and administrators will make final selections based on strength and quality of application. Students who are not selected will be placed on a wait-list.

This tour includes students from Contra Costa College (CCC) and Los Angeles Community College District

About the Trip:

- Students will depart Oakland International Airport to Baltimore/Washington International Airport on ***Sunday, March 31 and return Friday April 5, 2019.*** **Students are responsible for their own transportation to and from Oakland Airport.**
- Students from CCC will be accompanied by **Andrea S. Phillips, MA/MS, Transfer Counselor/Coordinator & TBD.** Each college will have a chaperons attending.
- Students will travel on chartered tour buses to colleges and historic sites on the itinerary (attached). Colleges included on tour are: **Howard University, Bowie St., Lincoln University (PA), Morgan St University, Hampton University, Norfolk State University, and Virginia State University** . Students will also visit the **National Museum Of African American History and Culture and see National Landmarks around Washington DC.**
- Students will share a hotel room, **3** students per room, and each student will have his/her own bed. Depending on the gender breakdown of CCC students selected to attend, CCC students may also have a roommate from another college.
- ***A mandatory*** pre-departure orientation meeting with the tour directors will be scheduled prior to the trip (date to be determined). **All participants must attend.** Students will be required to sign an excursion waiver form, consent/release form, and medical consent form, and provide copies of their official CA or PASSPORT identification (for airline ticketing purposes). The CCC chaperone and tour directors will receive copies of this information.
- ***A mandatory*** Parent/Guardian/ Student and CCC Chaperone meeting will be scheduled.
- Students must complete a **pre-trip survey** and a **post-trip survey**.

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The Application Process:

The HBCU Tour Committee will review applications and select participants. Depending on the number and quality of applications received, applicants may be required to participate in an interview. **Please reserve the week of January 8 – Jan 12, 2018 for potential interviews with the HBCU selection committee.**

Minimum Eligibility criteria include:

- Completed 15 or more transferable units completed at the time of application (*students with more transfer units will have higher priority*);
- Enrolled in/completion of English 1A or a transferable Math
- 2.5 CUMULATIVE TRANSFERABLE GPA or higher at the time of application & maintained through final Fall semester 2018 grades. (*students with higher GPAs will have higher priority*);
- Enrolled in at least 9 TRANSFERABLE units from Contra Costa College for Fall 2018;
- Be in Good academic and disciplinary standing at Contra Costa College;
- Show genuine interest in attending a HBCU through written portion of Personal Statement Essay (500 – 750 words);
- 1 Letter of Recommendation from a CCC faculty in your MAJOR of STUDY;
- MUST attend at least 1 GET ON THE BUS – local campus tours during Fall 2018
 - Friday October 19 CSU East Bay
 - Friday November 9, – UC Davis
 - Friday, December 7 – Samuel Merritt (Nursing)
 - Friday, November 30 – Sacramento State (TENTATIVE)

APPLICATION & SELECTION TIMELINE

October 2, 2018: Applications will be available to students.

November 29, 2018 (no later than 5pm): Completed Applications must be submitted to Andrea Phillips, Counselor/Transfer Coordinator, in the Student and Administration Building Room 227 (SAB-227).

Week of January 1, 2019: - Email notification for applicant interviews (location & time TBA).

Week of January 8, 2019: Applicant interviews (location & time TBA)

Week of January 15, 2019 – Final notification emails sent to students selected to participate.

January 28, 2019 (First Day of Spring Semester): Deadline to confirm participation, complete pre-trip survey and sign financial agreement.

February 6, 2019 - HBCU CARAVAN COLLEGE FAIR assistance and volunteer participation

February 14, 2019 (no later than 2pm): Deadline to cancel participation must be submitted in writing/typed to Andrea Phillips, Counselor/Transfer Coordinator, in the Student and Administration Building Room 227.

Pre - Departure MANDATORY Orientation (EST Tour Company): TBA

Pre - Departure MANDATORY Family Orientation: TBA

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Selected Participant Responsibilities:

- Pre & Post Tour Surveys
- Individual and Group Resume & Cover Letter writing with Career Coordinator
- Individual appointment with Ms. Phillips to discuss your current Ed Plan
- Spring 2019 HBCU TOUR visual/ oral presentation to Contra Costa College staff, faculty, administration, students. (More info TBA)
- MANDATORY Weekly planning meeting Participants and Ms. Phillips (determined by students participating – beginning week of 2/4/2019)

College Costs:

- The cost of the tour is **\$1699** and will be paid for by CCC Student Equity funds.

Since this trip is paid with college funds, students, who are selected, **MUST** sign a financial agreement as a condition of participating. Any cancellations must be submitted in writing to Andrea Phillips, Counselor/Transfer Coordinator, no later than Thursday, February 8, 2019 (2pm). **If you do not cancel by the deadline or miss your flight, you will be responsible for the full cost of \$1699. A hold will be placed on your account for the full amount and you will not be able to register for classes, order transcripts, etc., until the cost has been repaid.**

Out of pocket Student Costs:

- Transportation to and from the Oakland Airport
- \$20 tip for the HBCU Tour Bus Driver (due Monday March 4, 2019)
- Recommended to pack light meal for March 31, 2019 air departure
- Spending money for souvenirs or snacks you purchase.
- In addition, *any charges for room service, toll calls, mini-bar/fridge, movies, Wi-Fi, etc., at the hotel will be the responsibility of students registered in the room.*

If you have further questions, email Andrea S. Phillips MA, MS @ aphillips@contracosta.edu. She will check email during the Winter Break and will be available on campus starting Jan 7, 2019 for appts. Contact Counseling Office @ 510-215-3936.

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Application Check List – Please submit this sheet with your completed application.

Letter of recommendation from your instructor MUST accompany your completed application packet!!!

If you have further questions, please contact Andrea S. Phillips MA/MS @ aphillips@contracosta.edu

Name _____ Date submitted _____

CCC ID# _____ Phone _____

Email _____

All Unofficial transcripts – must include grades through Summer 2017. However, FALL 2018 grades will be reviewed for 2.5 GPA

Completed HBCU TOUR Application

CSU or IGETC form with courses completed in designated sections

Calculated **transferable** GPA (calculations include only **transferable units**) Use <http://www.ohlone.edu/org/transfer/gpacalculator.html>, PRINT form and Attach to Application Packet

- ☐ Typed Personal Statement (500 –750 words)
- ☐ 1 letter of recommendation from CCC faculty in your Major of Study
- ☐ Typed ideas towards a HBCU TOUR presentation for Black Graduation & the College Campus

By signing below, I attest that I have completed all required items in the checklist above. Failure to have all items completed could impact my application for further review.

Signature

Date

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HBCU Tour Application

Please **type** responses on application.

Answer all questions completely.

Name:	CCC Student ID Number:												
Date of Birth:	Emergency contact name & phone:												
Address:	Cell Phone: Home Phone:												
Special Program Affiliation (check all that apply): <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Athletics</td> <td style="width: 33%;">CalWORKs</td> <td style="width: 33%;">DSPS</td> <td style="width: 33%;">STEM</td> </tr> <tr> <td>EOPS</td> <td>Foster Youth</td> <td>Per Ankh Academy</td> <td></td> </tr> <tr> <td>Puente Program</td> <td>Richmond Promise</td> <td>Vets</td> <td></td> </tr> </table>		Athletics	CalWORKs	DSPS	STEM	EOPS	Foster Youth	Per Ankh Academy		Puente Program	Richmond Promise	Vets	
Athletics	CalWORKs	DSPS	STEM										
EOPS	Foster Youth	Per Ankh Academy											
Puente Program	Richmond Promise	Vets											
Number of CSU/UC Transferable Units Completed (end of Summer 2019): Number of Transferable units enrolled Fall 2018:	Transferable GPA (as of July 29, 2018):												
Potential MAJOR for your BA/BS Degree:	Do you plan to complete an Associate's Degree for Transfer? Yes No If yes, indicate which one:												
Which semester do you intend to transfer?	Have you applied to transfer? YES NO												
Identify all HBCUs you are interested in attending:													
1. Students who are selected to participate in the tour must be in good academic and disciplinary standing at Contra Costa College. Do you give the HBCU Committee permission to verify your academic standing? Yes No Do you give the HBCU Committee permission to verify your disciplinary standing? Yes No													

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2. The dates of the HBCU Tour are Sunday, March 31 - Friday April 5, 2019 (times to be determined). If selected to attend, you will need to provide transportation for yourself to the Oakland Airport by the required meeting time and from the Oakland Airport to home when you return, at your own expense.

Do you agree to do so?

Yes No

3. During tour, you will be expected to be a representative of Contra Costa College, conduct yourself appropriately, remain with the tour group the entire time, and participate in all components of the program.

Do you agree to do so?

Yes No

4. During the tour, you are expected to adhere to the CCC Student Code of Conduct, as well as the Educational Student Tours (EST) Code of Conduct. EST will host a PRE TRIP ORIENTATION that is mandatory to attend. (TBA).

Do you agree to adhere to CCC/ EST Code of Conduct and attend the MANDATORY Orientation?

Yes No

5. The cost of the tour is being paid for by Student Equity monies, which are state taxpayer funds. Students who are selected to attend **MUST** sign a financial agreement as a condition of participating. If you are selected to attend and are subsequently not able to do so, you must notify Andrea Phillips, Counselor/Transfer Coordinator by February 14, 2019 (2pm), to cancel participation of the trip. If you do not cancel by the deadline or miss the flight, you will be responsible for the entire cost of \$1699. *If you do not cancel by the deadline, you will be responsible for the full cost of \$1699. A hold will be placed on your account for the full amount and you will not be able to register for classes, order transcripts, etc., until the cost has been repaid.*

Do you agree to provide notification of cancellation by the deadline or be responsible for the \$1699 cost of the trip?

Yes No



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Personal Statement Essay (500 – 750 words)

(Must be typed on a separate sheet and include the following on the top left corner)

First, Last name:

CCC Student #:

Email address:

Contact phone #:

Prior to the Civil War, higher education opportunities were virtually nonexistent for nearly all black Americans. In the years following the war, more colleges sprang up to meet the educational needs of the newly freed black population. Congress defines a historically black college or university (HBCU) as a school “established prior to 1964, whose principal mission was, and is, the education of black Americans.” Although these schools were established to serve black students, HBCUs have long enrolled students of all races and ethnicities – a trend that has become more prevalent over the years. The percentage of HBCU students who were either white, Hispanic, Asian or Pacific Islander, or Native American was 17% in 2015, up from 13% in 1980. Hispanic students, in particular, have seen their overall shares grow on HBCU campuses, increasing from 1.6% in 1980 to 4.6% in 2015. (*Pew Research Center*)

500 words minimum – 750 words maximum

For this Personal Statement Essay, please answer the following:

Why are you considering an HBCU as your transfer school? How will attending a HBCU assist you in your educational, personal, and career goals? What do you want to gain from a HBCU education/experience and how will it help you make an impact in your local/ or global community?