

## Definitions (and examples) for the Nine (9) Authorized Uses

(as prescribed in Section 87153 of the *Education Code*)

- 1. Improvement of Teaching:** activities designed to change instructional processes so that increased student learning is effected.  
*Examples:* (a) Instructional development grants or fellowships awarded on a competitive basis that encourage instructors to build objectives, media, or measures that promote positive student outcomes; (b) Seminars in instructional leadership for instructional administrators.  
*Activities:* Instructional Skills Workshops, Great Teachers Seminars, Classroom-Based Research Projects.
- 2. Maintenance of Current Academic and Technical Knowledge and Skills:** activities that assist instructors in sustaining knowledge pertinent to their teaching specialties.  
*Examples:* (a) Tuition reimbursement for university study; (b) Workshops in skill development for laboratory assistants, paraprofessional aides, and other classified personnel.  
*Activities:* Curriculum development, discipline-based activities
- 3. In-Service Training for Vocational Education and Employment Preparation Programs:** activities to facilitate curricular and instructional revisions in occupational education  
*Examples:* (a) Workshops conducted jointly for employers & occupational program staff members; (b) Faculty training at employer sites & on-campus workshops for community economic development  
*Activities:* Vocational Education, curriculum development, exchange programs between business/industry and the college
- 4. Retraining to Meet Changing Institutional Needs:** activities that promote staff awareness of evolving clientele preferences and program possibilities.  
*Examples:*(a) Training to assist classified staff members in understanding how to accommodate students from different cultural backgrounds; (b) Tuition reimbursement for courses to assist administrators in preparing for newly emerging needs.  
*Activities:* Staff Development Training, Academic Senate, ISW Facilitator Training, Classroom-Based Research Training.
- 5. Intersegmental Exchange Programs:** activities that link staff members with their counterparts in secondary schools, universities and the Chancellor's Office.  
*Examples:* (a) Staff exchanges that promote curriculum articulation between high school & college & between college & university; (b) Classified staff exchanges that assist in the development of compatible Admissions and Records systems  
*Activities:* Intersegmental Coordinating Council, any cluster activities and/or projects with shared activities among California State University, University of California, K-12 and the California Community Colleges.
- 6. Development of Innovations in Instructional and Administrative Techniques and Program Effectiveness:** activities designed to stimulate staff in assessing outcomes of courses and programs.  
*Examples:* Seminars to prepare employees to design student and program measures; (b) Sessions that demonstrate how computer systems can be designed so that users have more rapid access to pertinent information  
*Activities:* Shared governance activities, Educational Leadership Colloquia, Total Quality Management.
- 7. Computer and Technological Proficiency Program:** activities to build staff usage of computers and other technologies.  
*Examples:* (a) Training by computer & media staff members especially for employee needs; (b) Sessions that demonstrate how computer systems can be designed so that users have more rapid access to pertinent information.  
*Activities:* Computer classes or workshops, interactive media workshops or seminars
- 8. Courses and Training Implementing Affirmative Action and Upward Mobility Programs:** activities that assist women and minority group staff members in changing their occupational status within the instruction.  
*Examples:* (a) Reassigned time or grants to enable minority classified staff members to pursue training opportunities for upward mobility; (b) Tuition reimbursement for minority administrators to gain graduate credits.  
*Activities:* Latina Leadership Network Conference, Asian-Pacific Americans in Higher Education Annual Conference, Black Women's Leadership Conference, Asilomar Women's Leadership Skills Seminar, Classified Staff Career Development
- 9. Other activities determined to be related to educational & professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including but not necessarily limited to, programs designed to develop self-esteem:** activities designed to assist staff members in gaining awareness of their own professional possibilities and potential.  
*Examples:* (a) Funds for travel to conferences and professional meetings; (b) Training that assists classified staff members to become aware of their own potential for personal growth  
*Activities:* Professionalism, ethics, safety, CPR, Wellness