Date Stamp & Initials

Transfer-Out Request Form

Students who are received an acceptance letter to transfer to another U.S. college/university must complete the following:

- ❑ Transfer-out Request Form
- ❑ Attach a copy of acceptance letter with the SEVIS school code for transfer

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STUDENT INFORMATION:

Legal Name:_____
Surname/Family Given Names

CCC ID#: _____ Date of Birth (DOB): _____
Month / Day / Year

Email Address: _____

TRANSFER INSTITUTION INFO:

Transfer Term & Year (ex. Fall 2017): _____ SEVIS Transfer Release date: _____

College/University name: _____ Major: _____

Are you traveling outside of the U.S. during the break before you attend the transfer college/university?

❑ No ❑ Yes ❖ If yes, you must contact your transfer college/university adviser to in order receive your I-20 before you travel.

By signing below, I am requesting my SEVIS ID number be transferred to the college/university listed above.

_____ _____

Student Signature **Date** (Month/Day/Year)

OFFICE USE ONLY: **SEVIS School Code:** _____

- ❑ Zero Balance
- ❑ In-Status
- ❑ Transfer Date: _____
- ❑ DSO Initials: _____

International Student Office
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Phone: 510.215.3954 or 510.215.3922.
Email: internationl@contracosta.edu