Adding SLOs to a Course Using the Mapping Course Outcomes Proposal



- 1. Login to CurricUNET at http://contracosta.curricunet.com.
- 2. Enter your contracosta.edu login (rwatkins@contracosta.edu).
- 3. Enter your CurricUNET password. If you do not remember it, click on the "Forgot your password? button.

| Contra Costa rwatkins@contracosta.edu 🌣 | | | | | | |
|---|----------|--|--------------------------|--------------|--------------|------|
| Create Proposal Search | | | | | rch WorldWid | ie 🛞 |
| Cours | ses | My Courses Subject All Active, Approved Active, Approved | d,In Review 👻 Title / Co | ourse # | Search | • |
| Subject | Course # | Title | Status | Created On 🔺 | Reports | |
| CIS | 197 | CIS 197 - Installing and Configuring Windows 10 | O In Review | 9/21/2015 | | ~ |
| CIS | 190B | CIS 190B - Windows Fundamentals | ⊘ Active | 10/21/2015 | | |
| CIS | 166A | CIS 166A - Basic Web Page Development | ⊘ Active | 10/25/2015 | | |
| CIS | 166B | CIS 166B - Advanced Web Page Development | ⊘ Active | 10/27/2015 | | |
| CIS | 135 | CIS 135 - Introduction to Computers | O In Review | 2/5/2016 | | |
| CIS | 110 | CIS 110 - Fundamental Computer Literacy | ⊘ Active | 4/12/2016 | | |
| CIS | 166A | CIS 166A - Basic Web Page Development | O In Review | 1/31/2017 | | |

1. Click on "Create Proposal".

Create Proposal

This page allows you to create a new draft proposal. While in draft state, the proposal is only available to you and any co-contributors you add.

Once all required fields are complete, the proposal can be submitted for review. A proposal can be deleted prior to launch. While under review, changes to a proposal are only allowed when requested by a reviewer.

To create a proposal, follow the steps below.

| 1. Select Proposal Type | Proposal Type |
|----------------------------------|---------------------------------|
| 2. Complete Minimum Requirements | Course Outcome Mapping Revision |
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| | Previous Next Create Proposal |
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1. Select Course Outcome Mapping Revision and click Next.

Create Proposal

This page allows you to create a new draft proposal. While in draft state, the proposal is only available to you and any co-contributors you add.

Once all required fields are complete, the proposal can be submitted for review. A proposal can be deleted prior to launch. While under review, changes to a proposal are only allowed when requested by a reviewer.

To create a proposal, follow the steps below.

| 1. Select Proposal Type | Minimum Requirements |
|----------------------------------|---|
| 2. Complete Minimum Requirements | Enter search criteria and press Search. Select a proposal to modify from the search results. Subject |
| 3. Review and Submit | (CIS) Computer Information Systems Course Title* Search Course Search Results CIS 095A - Computer Laboratory |
| | CIS 095B - Computer Laboratory CIS 095C - Computer Laboratory CIS 095D - Computer Laboratory CIS 100 - Topics in Computer Information Systems CIS 110 - Fundamental Computer Literacy CIS 125 - Computer Logic Concepts Previous Next Create Proposal |

2. Press Search and select the appropriate course.

3. Click Next.

| Create Proposal | | | | | |
|--|---|--|--|--|--|
| This page allows you to create a new draft proposal. While in draft state, the proposal is only available to you and any co-contributors you add | | | | | |
| | | | | | |
| Once all required fields are complete, the proposal | can be submitted for review. A proposal can be deleted prior to launch. While under review, changes to a proposal are | | | | |
| only allowed when requested by a reviewer. | | | | | |
| To create a proposal, follow the steps below. | | | | | |
| | | | | | |
| 1. Select Proposal Type | Proposal Summary | | | | |
| | Please review the proposal details below. If you need to make changes click on any of the previous steps to | | | | |
| 2. Complete Minimum Requirements | modify the proposal. | | | | |
| 3. Review and Submit | Course Outcome Mapping Revision | | | | |
| | Course: CIS 112 - Fundamental Computer Literacy | | | | |
| | If this is correct press Create Proposal. | | | | |
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| | Previous Next Create Proposal | | | | |
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1. Click Create Proposal.

| 0 | Course Outcome Mapping Revision: CIS 112 - Fundamental Computer Litera | | | | | | |
|------|--|---|---|--------|--|--|--|
| | Status: Draf | t | Remaining Launch Requirements: 5 Launch Delete Dr | aft | | | |
| ^ | Cover | 4/8 | Cover | ^ | | | |
| | Units/Hours | | Subject Area * CIS - Computer Information Systems | | | | |
| | | | Course Number * 112 | | | | |
| | Requisites | | Full Name/Title * Fundamental Computer Literacy | | | | |
| | | | Course Catalog Description * | _ | | | |
| | Course Objectives | This course is a non-technical introduction to computers. It covers basic computer technology, examines the social issues surrounding computers, and introduces the student to hands-on use of word processing, BASIC programming and operating curtains and the laternet. Students are expected to be able to expecte a computer through the laternet and mouse prior to | | | | | |
| | Degree/Transfer Applicability | | beginning this class. | | | | |
| | Course Outcomes | | | | | | |
| | Methods of Evaluation | 0/1 | | | | | |
| | Methods of | | Course Schedule Description * | | | | |
| | Instruction | | | | | | |
| | Out of Class | | | | | | |
| | Assignments | | | | | | |
| | Course Lecture Content | | | | | | |
| ľ | Course Lab Content | | | \sim | | | |
| Fiel | ds marked with * are re | equired | | | | | |

1. The Course Screen will come up for that course. Click on Course Outcomes.

| Course Outcome N | Apping Revision: CIS 112 | - Fundamental Computer Liter Remaining Launch Requirements: 5 | a Launch Delete Draft |
|----------------------------------|----------------------------------|--|-------------------------------|
| Cover 4/8 | Course Outcomes | | |
| Units/Hours | Outcome | | ✓ Show Details 💽 Add New Item |
| | There are no outcome to display. | | |
| Requisites | | | |
| Course Objectives | | | |
| Degree/Transfer Applicability | | | |
| Course Outcomes | | | |
| Methods of Evaluation 0/1 | | | |
| Methods of Instruction | | | |
| Out of Class Assignments | | | |
| Course Lecture Content | | | |
| Course Lab Content | | | |

1. Click on Add New Item.

| Course Outcome N | Mapping Revision: CIS 112 - Fundamental Computer Litera Remaining Launch Requirements: 5 Launch Delete Draft | |
|----------------------------------|--|---|
| Cover 4/8 | Course Outcomes | |
| Units/Hours | Outcome | |
| | Outcome Text | ^ |
| Requisites | | |
| Course Objectives | | |
| Degree/Transfer Applicability | Assessment methods | |
| Course Outcomes | | |
| Methods of Evaluation 0/1 | | |
| Methods of Instruction | Assessment Criteria | |
| Out of Class Assignments | | |
| Course Lecture Content | | ~ |
| Course Lab Content | O Save | |

1. Enter the Outcome Text, the Assessment Methods, and Assessment Criteria. Scroll down.

| Course Outcome N Status: Draft | Mapping Revision: CIS 112 - Fundamental Computer Litera Remaining Launch Requirements: 5 Launch Delete Draft | |
|---|--|---|
| Cover 4/8 | Course Outcomes Outcome | |
| Units/Hours Requisites | Assessment Criteria | ^ |
| Course Objectives | | |
| Degree/Transfer Applicability Course Outcomes | Explain and give examples of how students will acheive the outcome in an online learning environment | ł |
| Methods of Evaluation 0/1 | | |
| Methods of Instruction | Institutional Student Learning Outcomes | |
| Out of Class Assignments | Critical thinking skills and abilities, including evaluating, analyzing, and applying information; Communication skills using verbal, auditory, written, numerical, and visual forms; | |
| Course Lecture Content | Awareness of themselves, their community, and the world around them, leading to personal responsibility, ethics, and civil engagement. | ~ |
| Course Lab Content | 😳 Save 🔞 Cancel | |
| Fields marked with * are required | | |

- 1. If this is an online course, Explain and give examples of how students will achieve the outcome in an online learning environment. Click Save.
- 2. Repeat this for each of the Course Outcomes.
- 3. On the left, you will see orange boxes. These indicate that there are fields that need to be filled in before you can launch.
- 4. Once you have filled in all of the fields and the boxes are now green, click on Launch.

The Course Outcome Mapping Revision only needs to be approved by the SLO/AUO Coordinator and the CIC Chair. It will go on the CIC Consent Calendar.