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| **Contra Costa Community College District** |  | Request for Equivalency Approval |

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| **Applicant:** |  |

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| **Discipline Applying For:** |  |

**Minimum Qualifications for Faculty in California Community Colleges**

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**District Discipline Equivalency Standards: Uniform Selection Employment Guide**

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| For establishing the equivalent of the master’s degree, possession of at least the equivalent in the  level of achievement and breadth and depth of understanding is required. The candidate making the claim of equivalent qualifications must provide conclusive evidence in regard to I. AND II below:  I. General Education Requirements BA/BS degree  II. Major Requirements for Disciplines Requiring the Master’s  The equivalency process will recognize primary and related disciplines, i.e., before and after  the first “OR,” as identified on the Board of Governors list of disciplines, including subsequent revisions.   1. To be deemed equivalent, using a primary discipline, i.e., those before the first “OR” on the list of disciplines, the applicant must possess:   1. A Bachelor’s degree from an accredited institution in any discipline.  PLUS  2. 30 additional semester units of upper division or graduate course work (at  least 15 units of which are graduate level) in one or more of the primary  disciplines, from an accredited institution;  OR  3. Some combination of additional course work or documented study, in the  discipline or a related discipline, and verifiable experience of such  accomplishment in the discipline that the combination of course work and  experience equals a master’s degree in one of the primary disciplines in  breadth, depth and rigor. Appropriate licensure from professional state or  national boards, e.g., CPA, BRN, may be deemed equivalent to some  coursework.  B. To be deemed equivalent, using a related discipline, i.e., those after the first “OR” on  the list of disciplines, the applicant must possess:  1. A Bachelor’s degree from an accredited institution in any of the primary  disciplines listed on the Board of Governors list of disciplines, including  subsequent revisions.  PLUS  2. 30 additional semester units of upper division or graduate course work (at  least 15 units of which are graduate level) in one of the primary disciplines,  from an accredited institution.  OR  3. Some combination of additional course work or documented study, in the  discipline or a related discipline, and verifiable experience of such  accomplishment in the discipline that the combination of course work and  experience equals a master’s degree in one of the related disciplines in  breadth, depth and rigor. Appropriate licensure from professional state or  national boards, e.g., CPA, BRN, may be deemed equivalent to some  coursework. |

**Department Discipline Equivalency Standards:**

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**BD14677_**

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| **CANDIDATE MEETS EQUIVALENCY STANDARDS FOR THIS DISCIPLINE BASED ON THE FOLLOWING:** | |
| (Transcripts, work experience verification and other relevant documents must be attached to grant equivalency) | |

**Degrees/Course Work/Training:**

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**Work Experience:**

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**Additional Qualifications:**

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**BD14677_**

**Department Equivalency Verification Signature:**

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| Department Chair: |  | Date: |  |

**BD14677_**

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| **Forwarded to the Academic Senate Council President** | **Date:** |  |

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|  | Approved |
|  | Not Approved |
| *Reason:* |

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| Equivalency Committee Signatures: | x | CCC\* |  | DVC |  | LMC |

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| ASC President: |  | Date: |  |

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| CIC Chairperson: |  | | | Date: |  |
|  | |  | |  |  |
| Faculty Affairs Chairperson: | |  | | Date: |  |
|  | |  | |  |  |
| Past Equivalency Team Member: | | |  | Date: |  |

* *The CCC equivalency approval requires the Senate President and at least one other signature.*

4cd-164 (1/93, 4/06)

*Revised 05/07*

*CCC Revised 09/14, 10/15*