

CONTRA COSTA COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM



Mission Statement

The Contra Costa College Associate Degree Nursing Program supports the Contra Costa College Mission Statement. The Associate Degree Nursing Faculty strives to meet the needs of individuals, families and communities. To accomplish this, the faculty is committed to fostering a learning community which promotes and values:

- *Professional development and growth in a changing health care environment*
- *An environment of inquiry, critical thinking, and creativity*
- *A caring attitude balanced with technical competence*
- *Respect for the individual*
- *Excellence in the practice of our profession*
- *The strength and joy of our diversity*



**Contra Costa College
Nursing Department
2600 Mission Bell Drive
San Pablo, CA 94806-3195**

CONTRA COSTA COLLEGE
**ASSOCIATE DEGREE NURSING PROGRAM BULLETIN
ENTERING CLASS OF 2010**

GENERAL INFORMATION

The Associate Degree Nursing Program has been graduating classes since 1960. The program is designed to meet the college requirements for graduation with eligibility for an A.S. degree, as well as the requirements of the California Board of Registered Nursing.

After the prerequisites in Science and General Education

are completed, the nursing program is four semesters (2 yrs) in length. The graduate of this nursing program is eligible to take the State Licensure Examination (NCLEX-RN). With passage of the exam, the title of Registered Nurse is earned and the graduate is qualified for entry level positions in nursing.

ADMISSIONS REQUIREMENTS

- Good physical health and mental health
- Proof of Graduation from an accredited high school or successful completion of the GED or California Proficiency Exam (CHSPE)
- Requirements for admission to the nursing program:
 1. Prerequisite courses are divided into "Group A" and "Group B". The human physiology course, (BIOSC 134 or equivalent), must have been taken within seven years of admission to the nursing program.
 2. Applicants must have a cumulative GPA of 2.75 or higher in Group A courses and 3.0 or higher in Group B courses. Each course must be completed with a grade of "C" or better.
 3. The nursing pharmacology course (NURS 212) or its equivalent may be completed as a prerequisite or co-requisite of NURS 210. NURS 212 is a prerequisite for second, third & fourth semester nursing courses.
 4. All Group A and Group B courses must be completed before admission:
 - By December for fall semester admission
 - By May for Advanced Placement spring semester admission
 5. All students accepted into the first semester of the nursing program will be given the Test of Essential Academic Skills (TEAS). Those students not meeting the cut score (67) will have one year to successfully complete a remediation process prior to starting the nursing curriculum. See the CCC nursing web page for further information about the TEAS requirement. For information on the TEAS, see www.atitesting.com
 6. All students accepted into the nursing program must pass a criminal background check and drug screening.
- Because of space limitation in nursing programs, completion of the pre-requisites does not guarantee admission. It is highly recommended that applicants apply to more than one nursing program.

REQUIRED PRE-REQUISITE COURSES

Group A Courses: (Minimum cumulative GPA of 2.75)

Requirement	Course at CCC	Units
Human Anatomy	BIOSC 132	4
Human Physiology	BIOSC 134	4
Microbiology	BIOSC 119 or 148	4
English Composition	English 001A or 001B	3
Drug Dosage Calculation	NURS 205	2

Group B Courses: (Minimum cumulative GPA of 3.0)

Requirement	Course at CCC	Units
Introduction to Sociology	SOCIO 220 or ANTHRO 130	3
Psychology	PSYCH 130 or 220	3
Human Communication	SPCH 120, 121 or 128	3
Developmental Psychology	PSYCH 126, 128 or PE 197	3
Information Competency	LIBST 110a (required Fall 2011)	1

Additional Courses Required for Graduation:

Additional courses are required for the Associate in Science Degree. Please consult the catalog for the current general education degree requirements.

Strongly Recommended:

In order to be successful in the nursing program, the nursing faculty and students recommend the following:

1. College Assessment Testing in mathematics and reading, and ESL assessment, if applicable
2. English 001C or 001B or 002B (Nursing textbooks are written at the 11th - 14th grade reading level.)
3. Math 118 or 118c (Beginning Algebra)
4. A general nutrition course
5. Introduction to Nursing, NURS 203
6. A course in medical terminology



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a premier community college right in your backyard

APPLICATION PROCESS

Basic R.N. Applicants:

New students start with the first semester of the program

Application Process:

- Obtain the nursing program application online at www.contracosta.edu/courses/nursing/index5.htm, or from the Admissions & Records Office.
- Submit a COMPLETED APPLICATION PACKET to the Admissions & Records Office between October 1st and February 1st (or postmarked by February 1st) for consideration for the following fall term. No material will be accepted after the deadline date. The COMPLETED APPLICATION PACKET contains the Nursing Program Application, the Contra Costa College application, **all** OFFICIAL transcripts, and proof of high school graduation, GED or CHSPE.

Selection Process:

- All group A and group B courses must be successfully completed before admission.
- If there are more applicants than spaces available, a random selection process will be held to determine admission into the fall class.

Acceptance Process:

Students who are selected for admission :

- Will receive written notification of acceptance into the program.
- Must reply to the Nursing Department indicating their acceptance or refusal by the date stated in the letter. If response is not received by the deadline date, admission will be forfeited and an alternate applicant will be selected.
- Must pass the TEAS assessment, criminal background check, and drug screening.

Applicants not admitted:

- Must reapply to the Admissions & Records Office between October 1st and February 1st to be considered for the next entering class.
- Must meet current admission requirements for the year of application.

It is imperative that the Admissions & Records Office and the Nursing Department be notified *in writing* of any change in phone number, address, or email.

Requirements may be changed on an annual basis because of unforeseen circumstances or Board of Registered Nursing regulations. Please consult the Nursing Department for current information each semester.

Advanced Placement Applicants:

Advanced Placement applicants must meet the same qualifications for admission as any other student. Applicants are accepted for admission based on space available.

Application Process For All Advanced Placement Applicants

- Obtain the nursing program application online at www.contracosta.edu/courses/nursing/index5.htm, or from the Admissions & Records Office.
- Submit a COMPLETED APPLICATION PACKET to the Admissions & Records Office.

The COMPLETED APPLICATION PACKET contains a letter requesting admission to the nursing program, the Nursing Program Application, the Contra Costa College application, **all** OFFICIAL transcripts, and proof of high school graduation, GED or CHSPE.

- Pass the criminal background check and drug screening.

Acceptance Process For All Advanced Placement Applicants

- Advanced Placement Applicants will be notified of either acceptance into the nursing program or of denial of application.
- By the date specified, applicants must reply to the nursing department indicating acceptance or refusal.

Licensed Psychiatric Technicians

LPTs are admitted into the second semester, based on space availability. N212 (Pharmacology for Nurses) must be taken as a pre-requisite.

In person, present to the Admissions & Records Office the current LPT license. They must make the copy of your license.

Submit a completed Advanced Placement Packet to Admissions & Records Office between July 1 to October 1 for consideration for the spring term. No material will be accepted after the deadline date. All course work must be completed by the end of the preceding spring semester.

Licensed Vocational Nurses / Licensed Practical Nurses

LVNs & LPNs are admitted into third semester based on space availability. All group A and group B courses and Pharmacology N212 must be completed in the fall semester before admission.

Between October 1 to February 1, submit a completed Advanced Placement Application packet to the Admissions & Records Office for consideration for the following fall term. In person present your LVN/LPN license to Admissions & Records. They must make the copy of your license.

After being accepted, the program begins with two summer bridge courses: Advanced Placement Transition, N209, and Maternal-Newborn Complications, N228.

30 Unit Option for LVN's & LPN's

- THE LICENSE FOR A 30-UNIT OPTION RN IS VALID ONLY IN CALIFORNIA.
- The student who chooses this option and completes the required courses is eligible for the NCLEX-RN licensure exam.
- The student is NOT a graduate of the Nursing Program.
- Completion of courses and graduation after licensure does not confer graduate standing and is not recognized by the California Board of Registered Nursing.
- **Required courses:**

Physiology	BIOSC 134*
Microbiology	BIOSC 119 or 148
Drug Dosage Calculations	NURS 205
Psychiatric Nursing	NURS 260
Competency in Nursing Practice	NURS 261
Gerontological/Advanced	
Medical-Surgical Nursing	NURS 275
Competency in Nursing Practice	NURS 276

*Does not have a recency requirement for 30-Unit Option students.
- Admission is based on space available.
- The application/acceptance process is the same for other advanced placement students.

Transfer Applicants

Transfer applicants who have completed part of a nursing program at another college or university must follow the same application process as any other advanced placement applicant. In addition:

- Contact the nursing Department to schedule an interview with the Admissions Committee to determine placement in the program.
- Bring to the interview, unofficial transcripts of completed nursing courses from other colleges or universities attended, and related syllabi
- Applicants can only be accepted within two years of their last nursing course.

Board of Registered Nursing (BRN) Applicants

Nurses trained in other countries may take individual courses as required by the BRN. Submit an application letter, along with a copy of the Board of Registered Nursing letter. Mail directly to nursing department.

Contra Costa College

ADN Nursing Program - Room HS 100
2600 Mission Bell Dr.
San Pablo, CA 94806

- N205, Drug Dosage Calculations (2 units) must be completed or successfully challenged before acceptance
- N209 Advanced Placement Transition Course (2 unit) is recommended

Miscellaneous Information

- The applicant with a BA, BS or higher degree from an accredited USA institution (not a foreign degree) is eligible to receive an AS degree with completion of the nursing program
- Fees per semester are set by the state legislature and are subject to change. Residents, out-of-state, and foreign students should check with the Admissions & Records Office.
- Additional Costs include: Uniforms, nursing shoes, bandage scissors, stethoscope, watch, textbooks, skills lab kits, and supplies, CPR certification (AHA Provider C), background check and drug screening.
- Students must have documented evidence of a physical exam & current immunizations that demonstrate ability to perform in the nursing program. Documents must be kept current, yearly, while an ADN student.
- CPR certification (American Heart Association Provider C) must be current at the time of admission and currency must be maintained while an ADN student. Certification can be obtained from the CCC Emergency Medical Sciences department, or other agencies.
- The student is responsible for transportation to and from the campus and clinical facilities and parking costs.
- Nursing courses may be challenged. Each request is reviewed for evidence of documented previously learned knowledge experience. Eligibility is determined on an individual basis by the Nursing Department.
- Nursing courses comply with the Americans with Disabilities Act. If you have special needs, please inform the instructor(s) and every reasonable effort will be made to accommodate you.
- All candidates for the NCLEX-RN examination are required under law to report misdemeanor and felony convictions to the Board of Registered Nursing unless they are only minor traffic violations. "Driving under the influence" convictions must be reported. Convictions must be reported even if they have been expunged or court ordered diversion program has been completed. Failure to report prior convictions or disciplinary action is considered falsification of application and is grounds for denial of licensure or revocation of license.

Nondiscrimination Policy

Contra Costa Community College District is an equal opportunity educator and employer. Equal educational opportunity includes, but is not limited to: admission, recruitment, extracurricular programs and activities, facilities, access to course offerings, counseling and testing, financial assistance, employment, physical education, and athletics. Equal employment opportunity includes, but is not limited to, providing and safeguarding the opportunity for all persons to seek, obtain, and hold employment and qualify for advancement in the District without discrimination.

Student Gender Equity Policy

Students at Contra Costa College are encouraged to choose career goals based on interest and abilities, not on sex stereotypes. Special support services are provided for the academically and financially disadvantaged; those with limited English skills; and those who are entering nontraditional occupations, adults who need training or retraining, and individuals who are single parents or homemakers. These services are provided under Federal Law Title IX of the Education Amendments of 1972. For more information, contact ReEntry Services in AA-219, or the director of business services, AA-201, phone (510) 235-7800, ext. 4209.